

| Committee | Description | Chair | Co Chair | Member Qty |
|--------------------------|---|--------------------------------|-----------------|-------------------|
| Attendance | Record attendance at and post attendance records following all General Membership meetings. Report to Chapter Council any requested waivers and any members not satisfying the minimum attendance | Appointed | NA | 2 |
| Audit | Following the annual banquet, at the call of the Chairperson, the Audit Committee will meet with the Chapter Treasurer to review that year's financial records. Informal meetings by the Chairperson and at least one (1) other member of the Committee with the Treasurer should occur periodically to assure compliance with the budget. This Committee's written report shall be submitted to the Treasurer no later than January 15th of the coming year and shall meet quarterly thereafter to review and audit organization | Appointed | NA | 2 |
| Awards | The committee will select worthy recipients for all Chapter Awards and procure any hardware. Awards to consider include but are not limited to the President's Award, Unsung Hero Award, scholarships, and service term awards | 2nd VP | NA | 2 |
| Banquet | Periodically during the year, at the call of the Chairperson, the Committee will meet to coordinate the following Banquet planning activities: Select the site and date, menu, price, seating. Secure toastmaster, guest speaker, entertainment (optional), Solicit door prizes, sell door price tickets, and draw winners. Any banquet activities must be approved by the Chapter Council. Retired Life members will have their banquet fees covered by the Chapter, at the approval of the Treasurer | Appointed | NA | 2 |
| Cadet | Duties include organizing Cadet Training Program schedule and topics. Work with the Facilities Committee to secure classroom space. Run regularly scheduled classes to prepare cadets for the end of program state test. The Committee will also run the Cadet Mentor Program | Cadet Instructor | NA | 2 |
| CBL | At the call of the Chairperson, meet to review the Constitution and By-Laws (including the policies) of the Chapter to determine whether or not any changes would be appropriate. Recommended changes shall be submitted by the Chairperson for review by the Chapter Council prior to their presentation to the general membership | 1 st Vice-President | NA | 5 |
| Ethics/Discipline | The committee will handle all grievances filed against a member by a member or non-member as described in Policy section V. Ethics | Most Sr Trustee | Trustee 2 | Trustee 3 |

| Committee | Description | Chair | Co Chair | Member Qty |
|-----------------------------------|--|-------------------|-----------------|-------------------|
| Facilities and Meetings | Set General Membership Meeting dates and procure the facilities, report to Chapter Council any facilities fees required. Assist President in setting Chapter Council meeting dates and facilities. Assist Cadet Committee in procuring facilities for cadet classes | Appointed | NA | 2 |
| Game Fee | The President and the Assignor will meet annually with the Shore Conference Officials Committee to establish a compensation schedule for football. A contract will be struck with The Shore Conference stipulating NJFOA-Shore as the sole provider of Officials for Shore Conference games | President | Assignor | 2 |
| Information and Technology | Establish and maintain Chapter website and social media accounts. Assist with virtual/in-person General Membership and Chapter Council meetings, and digital game film websites | Appointed | NA | 2 |
| Nominating | Prior to the first meeting in October at the call of the Chairperson, meet to develop a slate of officers for presentation to the general membership for that meeting whereby the Committee presents the slate of officers for the coming year's election. Any member can nominate himself to run for election before or at nomination meeting. The last meeting in October shall serve as the Nomination Meeting. Any member in good standing may be nominated for any position. The member being nominated MUST be present at meeting to accept nomination | Appointed | NA | 2 |
| Official Evaluation/Rating | The Chairperson will select members at large from the organization to be trained and serve as evaluators/raters of member officials. The evaluation/rating program will be used to improve the on-field performance of all officials ensuring that the organization assigns games in which each official is competent in officiating | Assignor | NA | 2 |
| Recruitment | Organize and run all recruitment efforts to attract new members to the Cadet Program. This includes but limited to advertising, social media, industry days, and | Appointed | NA | 2 |
| Rules/Mechanics | Prepare and present a short program for each regular meeting of the chapter to include such subjects such as rules, on field mechanics, uniforms, pregame, and signals. The committee will also organize and run an on-field clinic and assist in peer reviews of game film and address Membership rules and mechanics inquiries | Chapter Intrepter | Appointed | 5 |
| Treasury | Handle all monies of the Chapter, and shall keep a record of all receipts and disbursements, subject to inspection of the Audit Committee. Shall render reports of the financial affairs of the organization to the Chapter Council at each meeting held. Set and maintain chapter budget, determine and collect Chapter Dues and report to Chapter Council status of dues payments. establish and maintain Chapter's non-for-profit status | Treasurer | NA | 2 |
| Wellness Welfare | Reach out to Members in times of need, inform Membership of a Member's hardship, if requested | Appointed | NA | 2 |